

Graduate Assistant for Outdoor Pursuits RecSports Department The University of Tennessee, Knoxville

Position Duration: One assistantship available, beginning in June/July 2023, “at will” position, renewable with option for 2nd year

Number of Work Hours per Week: 50% time, minimum 20 hours per week

Stipend: \$1,500/month, \$18,000/year - tuition waiver provided (in or out of state), plus Student Health Insurance and student fee waiver.

Summary:

The RecSports Department provides & engages our students & community with holistic recreational experiences that cultivate wellness and the Volunteer Spirit through programs, facilities, services, & employment. As a part of RecSports, The University of Tennessee Outdoor Pursuits works to provide outdoor education and opportunity for all Volunteers at the UTK campus. The graduate assistants for Outdoor Pursuits work closely with the outdoor pursuits coordinator in administering and supervising outdoor recreation programming for students, faculty and staff.

Program Area Responsibilities:

Assist in:

- Promoting, supervising, and evaluating all Outdoor Pursuits offerings.
- Planning, facilitation, and execution of a robust adventure trips program, including single and multi-day trips.
- Manage daily operations of facilities, including the Vol Wall climbing wall, Outdoor Center, and Bike Shop
- Recruiting, hiring, training, supervising, and evaluating student employees.
- Monitoring the program spending and expenses.
- Collection of participation statistics and accident reports.
- Inventory control and maintenance of outdoor recreation equipment.
- Planning, implementation, and teaching of a semester long outdoor leadership class
- Ensure adherence to departmental safety/risk management procedures.
- Enforce policies and procedures consistently to all participants and staff.
- Outdoor Pursuits assessment research.
- Work responsibilities include frequent evenings, weekends, and extended breaks.

Department Specific Responsibilities:

- Assist in planning, coordinating, and supervising programs, activities and special events in RecSports facilities.
- Serve on a host of departmental planning committees.
- Supervisory responsibilities include regular daily office hours.
- Enforce facility policies and procedures consistently to all participants.
- Ensure adherence to departmental safety/risk management procedures.
- Drive UT vehicles upon supervisor’s request.
- Work on special projects to help improve the department in serving the university better and help generate and maintain statistical reports.
- Be an engaged staff member of the Division of Student Life
- Perform other duties as assigned by any member of the RecSports professional staff.

Qualifications:

All candidates must have a bachelor's degree with a minimum 3.0 grade point average. A demonstrated record of outdoor experience in a variety of activities, including at least one of the following: whitewater kayaking, rock climbing, and 2 other activities such as but not limited the following: stand up paddleboarding, cycling, backpacking, whitewater canoeing, sea kayaking, indoor climbing, or caving, as well as experience in leading and programming with groups in an outdoor setting. Exceptionally strong interpersonal and communications skills are essential as is the ability to work independently. Minimum of Wilderness First Aid certification required, Wilderness First Responder certifications highly desirable. ACA, AMGA, IMBA or other certifications preferred. Must have a valid driver's license. **Candidate must qualify for full graduate student status and be accepted/enrolled in the University of Tennessee Graduate School before assistantship begins.**

The University of Tennessee, Knoxville, in its efforts to ensure a welcoming environment for all persons, does not discriminate on the basis of sexual orientation in its campus-based programs, services, and activities. Inquiries and complaints should be directed to the Office of Equity and Diversity.

To Apply:

To assure full consideration, a letter of interest summarizing qualifications and relevant experience; resume; guide/trip log, copy of undergraduate transcript (official or unofficial); and names, emails, and phone numbers of three references should be submitted Josh Elder, Outdoor Pursuits Coordinator: jelder5@utk.edu

Application deadline:

Applications will be accepted until the position is filled. Application review will begin December 1, 2022

All qualified applicants will receive equal consideration for employment and admission without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, genetic information, veteran status, and parental status. In accordance with the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, the University of Tennessee affirmatively states that it does not discriminate on the basis of race, sex, or disability in its education programs and activities, and this policy extends to employment by the university. Inquiries and charges of violation of Title VI (race, color, and national origin), Title IX (sex), Section 504 (disability), the ADA (disability), the Age Discrimination in Employment Act (age), sexual orientation, or veteran status should be directed to the Office of Equity and Diversity, 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone 865-974-2498. Requests for accommodation of a disability should be directed to the ADA Coordinator at the Office of Equity and Diversity.

Revised 09/20/22 JE